

TEWIN PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 1st September 2003 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K.Lawson, K.St Pier, S.Glew, M.Howe, S.Stott and C.Pool.

In attendance: Mrs C.McFarlane (Clerk) and 1 member of the public

43. NO APOLOGIES FOR ABSENCE WERE RECEIVED

44. MINUTES OF THE PREVIOUS MEETING held 7th July 2003 were agreed and signed by the Chairman.

45. MATTERS ARISING FROM THE MINUTES:

Tewin Charities – The notice detailing the proposal from the trustees of this charity to close has been put up on the Notice Board.

Common Land – The Our Common Land Book has not been received yet.

46. FINANCE

Accounts for Payment – In accordance with the Council's Financial Regulations the schedule of payments amounting to £1531.20 were approved.

Budget – A copy of a report detailing Tewin Parish Council expenditure to date versus the budget was distributed. Expenditure is proceeding to plan and there has been no expenditure in excess of budget.

Further analysis of the budget should be put on the agenda for the 1st December meeting.

Clerk's Salary – Cllr S.Stott proposed and Cllr M.Howe seconded that the proposed pay increase be awarded to the Clerk. The Parish Council unanimously agreed.

47. PLANNING

TPC Received:

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3/03/1288/FP/3LAH – 27 Firs Walk, Tewin Wood – 2 storey front extension & 1st floor side extension & extended driveway – TPC No obj

3/03/1321/FP/3EH – 54 Orchard Road, Tewin Wood – Front Extension to form double garage – TPC No Obj

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3/03/1320/FP/3EH – 54 Orchard Road, Tewin Wood – Detached Double Garage – TPC Obj

EHDC Decisions:

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3/03/0667/FP – 6 Desborough Drive, Tewin – Single Storey Front Extension – TPC No Obj- EHDC Granted

3/03/1045/FP – 4 Desborough Drive, Tewin – Single Storey Rear Extension – TPC No Obj- EHDC Granted

3/03/1094/FP – Hickory Hollow, 38 Firs Walk, Tewin Wood – Alterations & Extensions – TPC No Obj – EHDC Refused

- 3/03/1048/FP – 31 Orchard Road, Tewin Wood – Proposed 2 Storey side extensions, 2 storey rear extension & attached garage – TPC No Obj – EHDC Granted

3/02/2598/FP – 36 Firs Walk, Tewin – Replacement of Existing Dwelling – TPC No Obj – EHDC Granted

- 3/03/0301/FP – Warrengate Farm, Tewin – Gated vehicular access to field (part retrospective) – TPC Obj – EHDC Refused

- 3/03/0738/FP - 16 The Walled Garden, Tewin – Rear Conservatory – TPC Obj EHDC Granted

- 3/03/0782/FP – 25 Upper Green Road, Tewin – Single storey side and part rear extension – TPC No Obj – EHDC Granted

3/03/0930/FP – Land West of Back Lane, Tewin – Increased pitch and plain clay tiled roof in lieu of corrugated fibre based roofing sheets to approved barn. - TPC No Obj – EHDC Granted

3/03/0824/FP – 43 Orchard Road, Tewin Wood – Additional Crossover with new entrance gates – TPC Obj – EHDC Refused

- 3/03/0820/LB – Queen Hoo Hall, Tewin – Proposed Barn Alterations – TPC No Obj – EHDC Granted

3/03/1177/FP/3SD – Marden Hill, Hertford – Conversion of Basement Area to Provide 2 3 bed flats - TPC No Obj – EHDC Granted

- 3/03/1178/FP/3SD – Marden Hill, Hertford – Conversion of Basement Area to Provide 2 3 bed flats (Listed Building Consent) - TPC No Obj – EHDC Granted

- 3/03/1165/FP/3LAH – 10 East Riding, Tewin – Single Storey Rear Conservatory - TPC No Obj – EHDC Granted

Appeal Decision

3/02/1839/FP – 13 Godfries Close, Tewin – Loft Conversion and rear dormer – TPC Obj, EHDC Refused – Appeal Dismissed.

Enforcement Issues –

Excessive Signage at Rose & Crown : The Enforcement section have written to the manager and to Greene King requesting a meeting.

Caravan sited at Plume of Feathers : The manager and Greene King have been advised that planning permission is necessary.

Barn at Sevenacres – Prior approval has been requested.

Community Planning Initiatives :- Cllr Mike Howe volunteered to attend a Parish Information meeting on the 14th October and report back.

Quality Parish Councils – The Parish Council unanimously agreed that we do not qualify (e.g. less than 80% of the full Council has been elected). There would also be no obvious benefits to the parish and its parishioners at the present time.

48. HIGHWAYS & TRANSPORTATION ISSUES

The Clerk was asked to ascertain when the School Lane drainage works are expected to start, when the cameras are going to be put down the drains, ownership of the hedges from 14~44 Upper Green Road and when the Village Shop sign would be put up.

Home & School Transport Policy – The Parish Council agreed to respond to Watton-at-Stone Parish Council reporting that to date they have had no feedback from Parishioners on this issue.

49. PAVILION & UPPER GREEN

Tennis Club Proposal – The Council agreed that a separate meeting with the Tennis Club be arranged.

Cricket Club – The Clerk was asked to raise the following issues with the Cricket Club: naming a liaison officer, making the main doors weatherproof, clearing the debris behind the Pavilion.

50. CORRESPONDENCE Received in July and August 2003

Community Liaison Officer PC Ivans – The Clerk was asked to contact him re motorcycles riding on the parish paths.

51. RISK MANAGEMENT Following Meeting on 6.5.03

Works Done: The Clerk is in the process of arranging the repair of the pavilion window.

52. PARISH PATHS PARTNERSHIP

Cllr K.St Pier has completed the PPP report and the grant application for this year although the grant has not yet been received.

Diversion of FP26 - Paula Cheesman, EHDC has suggested that FP26 be diverted from in the field to along the edge, if the Parish Council can justify that this would be of general benefit to parishioners then it would be at no cost to the Council. Cllr M.Howe proposed and Cllr S.Glew seconded that this diversion be applied for. The proposal was approved with 3 votes for, 1 vote against and 2 abstentions.

The dead tree at May Pond Green has been removed

Stuart Kirkham has been asked to remove a dead tree from BR8.

53. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin School – The Clerk was asked to find out when the next Governor's meeting will be.

Tewin Memorial Hall – Nothing to report.

Tewin Website – Nothing to report

54. DATE OF NEXT MEETING

The next meeting will be held on Monday 6th October 2003 at 7.45pm in Tewin Memorial Hall.

As there was no further business the meeting was closed at 9.30pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS July/August 2003

Fault line: 01438 737321 District Team: 01992 526900 Assistant District Manager: Val Weaver
Assistant Engineer: Ian Bishop

No	Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
1	1b	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	IB will contact Steve Minton
2	1a	Flooding - School Lane Drainage and reset kerbing nearer edge of the road.	EHDC have had budget granted to carry out repair work.
3	1c	Flooding around the Tewin Memorial Hall – School Lane backing up and pushing manhole covers up on path from Car Park to Hall – 12/11Ref 1038106 12/12 chased	IB will arrange for a camera to be put down gulleys down Orchard Road and Upper Green Road
4	1d	Flooding of water in Upper Green Road opposite entrance to Godfries Close. 12/12 Ref 1042842	
5	1e	Flooding on Bramfield Road going to Bulls Green – Gulleys need clearing Ref: 1058851/1058853 2/3/03	
6	1f	Flooding in Orchard Road outside No 45. 12/11 Ref 1038104 12/12 chased	
7	1g	Flooding at Lower Green/Hertford Road where point is being eroded.	
		Flooding outside 32 Upper Green Road where pavement sinking	
8		Reinstatement of Verge - The point of Lower Green near the Post Office is being eroded as cars turn – Advice on stopping erosion	IB will investigate granite edging
9		Reinstatement of Verge in Orchard Road after road works Ref 1058848 2.3.03	IB will chase Gas Board
10		Sign - Back of finger Burnham Green signpost missing on Lower Green. 12/12 Ref 1042844 7/5/03 Ref: 1068407	On order
11		Sign - Tewin Sign at B1000 and Hertford Road junction broken Ref 1058844 2.3.03 Ref: 1068409 7.5.03	On order
		Sign – Village Shop sign	On order
12		Swallow Hole - opposite 4 Hertford Road Reported to 24hr Fault line on 1.10.01 Ref 1004796/ 13/5 Ref 1020829	IB will chase Water Board
13		Potholes – at the bottom of Tewin Hill Ref: 1068406 7.5.03	
		Potholes – At Archers Green by pond	

		Potholes – Outside Plume of Feathers by Post Box	Done
		Potholes – On Churchfield Road	
14		Bridge Repair at Tewin Hill – past farm – railings on bridge over stream are missing fencing Ref: 1068404 7.5.03	
15		Sign - Disused signs on roadside by entrance to Church Ref: 1068403 7.5.03	
16		Kerbing - Two Loose Kerbstones on drive opposite Tewin Stores	IB will put on works list
17		Kerbing - Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	
		Ownership – Clarify ownership of paths in front of houses on Upper Green Road	IB will contact Land Registry
		Ownership – Clarify ownership of access road off Godfries Close	IB will contact Land Registry
		Gulleys – Ian Bishop stated that a survey was being done to pinpoint the location of all the roadside gulleys for the benefit of the cleaning crew	

Appendix 2 - Correspondence Received in July & August 2003

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- 23. Local Area Partnership Meeting at 7.30pm on Thursday 24 July in Council Chamber, Wallfields, Pegs Lane
- 23. Clerks & Councils Direct
- 24. Providing Indemnities to Relevant Authority Officers and Members deadline 6.10.03
- 25. CPRE Newsletter
- 25. EHDC Minutes of meeting on 25th June 2003
- 26. Renewable Energy and the Planning System
- 27. Parish /Town Seminar
- 27. Best Value Review of Libraries
- 27. EH Link Magazine
- 27. The state of Biodiversity in Herts 1992-2002
- 27. Minutes of EHDC Executive meeting held on 15th July
- 27. Herts Structure Plan and expected date for Examination in Public Postponement.
- 27. Hertfordshire 's Local Access Forum
- 27. Notes for the Local Area Partnership Meeting on 24th July 2003-08-20
- 27. Herts LTP (Local Transport Plan) Annual Progress Report Summary
- 27. CPRE The Herts Society Yearbook 2003
- 27. East Herts Link